

minneapolis monarch festival festival de la monarca



2018 EXHIBITOR/VENDOR AGREEMENT

EXHIBITORS/VENDORS MUST AGREE TO THE FOLLOWING TERMS:

1. Exhibitors are required to be open during all of the hours of the festival from 10:00 am to 4:00 pm. Tearing down before 4:00 pm or leaving early will result in loss of the damage deposit.
2. Exhibitors shall only set-up in the space designated by the festival organizers. Exhibition space may not be shared without permission, sublet or transferred or otherwise transferred to a third party.
3. Set up and load in times for the festival are from 7:00 to 9:00 am on the day of the event. This is the only time you will be allowed to drive your delivery vehicle in the festival area. No one will be allowed to drive into the park during festival hours.
4. Tear down and load out times for the festival are from 4:30 to 6:30 pm on the day of the event. No vehicles are allowed into the festival area until 4:30 pm and attendees have vacated the area.
5. To prevent compaction of tree roots in the park, exhibitors may not drive a vehicle under the tree canopies. Please plan accordingly by bringing a wagon or dolly if needed, or packing items in smaller containers.
6. Parking is available along E. Nokomis Parkway and adjacent neighborhood streets.
7. All exhibitors must have a canopy for protection from the sun and the possibility of rain. Exhibitors may bring their own canopy, table and chairs or rent them from the festival organizers. Canopies must be in good, presentable condition.
8. The festival organizers will provide all exhibitors with a sign to be attached to the canopy. Exhibitors may also bring their own banner/sign.
9. Exhibitors must keep their area presentable during the festival and clean their area completely before leaving at the end of the festival. Failure to comply will result in the loss of the damage deposit.
10. Exhibitors are responsible for compliance with all relevant city and state codes and licenses.
11. The festival aims to be a low waste event. We urge exhibitors to minimize the use of disposable materials that cannot be composted or recycled. Disposable materials must abide by the Minneapolis Environmental Acceptable Packaging Ordinance. More information available at: <http://www.minneapolismn.gov/www/groups/public/@clerk/documents/webcontent/wcms1p-124773.pdf>
12. Exhibitors shall only distribute or sell items listed in and agreed to in this contract. All items will be reviewed by the festival organizers and the exhibitor will be notified if any items are not approved. Any and all activities at exhibitor booths must be described on the application, and are subject to approval by the festival organizers. Items may not be distributed outside of your booth.
13. Stickers may not be distributed.
14. The festival does not allow any music or other auditory programming to be played from or in exhibition spaces during the festival. There are no exceptions.
15. Exhibitors shall fully indemnify and hold harmless the festival organizers (Minneapolis Monarch Festival, the Minneapolis Park and Recreation Board and the Nokomis East Neighborhood Association) from any actions, suit, claims, payment, costs or damages which may be brought against them arising from participation in the Minneapolis Monarch Festival.
16. The festival organizers assume no responsibility or liability for any financial loss, theft or injury.
17. The festival organizers assume no responsibility or liability in the event of any weather conditions that may force cancellation of this event.

Upon acceptance, this document is a contract between the exhibitor and the festival organizers for exhibition during the Minneapolis Monarch Festival. All exhibitors/vendors must abide by this contract. Failure to comply with the terms listed above will result in cancellation of your participation in the Minneapolis Monarch Festival and forfeiture of your damage deposit and booth fee.

By my signature below, I promise the following:

1. That I have read, understand and agree to the terms and contained in this Agreement and the attached Application.
2. That if I am signing as a representative of an organization or business, that I have the authority to bind that organization or business to all of these contractual terms and obligations; and
3. That all of the information I have provided in this Agreement and attached Application is true, correct and complete.

Exhibitor/Vendor Signature

Date

Printed Name

Position

Accepted by:

Date

Notes: (for office use)